

**Clear Creek County Library District Board of Trustees**  
**MINUTES**  
**7:00 p.m., Tuesday, September 9, 2014**  
**John Tomay Memorial Library**

**I. Call to Order**

The meeting was called to order by Marianne Loritz at 7:00 p.m.

**Attending:** Robert Loeffler  
Marilyn Lunbery  
Marianne Loritz  
Kate Foy  
Vicki Colle

**Guests:** Sue Lathrop, District Director  
Donna Gee, Staff

**II. Approval of Agenda**

Robert Loeffler made a motion to approve the September 9, 2014 agenda as presented. Marilyn Lunbery seconded the motion and the agenda was approved unanimously.

**III. Approval of Minutes**

Marilyn Lunbery made a motion to approve the August 12, 2014 minutes as presented. Kate Foy seconded the motion and the minutes were approved unanimously.

**IV. Audience Business**

No audience was present.

**V. Library Director Report – Sue Lathrop**

- If you look at our reports, you will notice that our circulation is up a lot over last year, particularly at Idaho Springs.
- Finished our summer reading program with awesome numbers again. Idaho Springs averaged about 80 kids per week.
- The teen and early literacy components went very well.
- We attended elementary, middle school and high school registrations to get kids and families signed up for cards.
- We will be hosting Kids' Day Off events once again in conjunction with school closures. Someone asked if they can donate to the program, which they can.
- We had some very successful programs. 78 people came to the Don Allan slide show, which was so popular we will be hosting it once again for the Friends Fall Program October 10 in Georgetown.
- The Friends in Idaho Springs also had their concert. Although it almost got canceled, Safeway came through with a grant to import a grand piano, and the Friends were able to sell about 100 tickets. Some awesome baked goods were donated, and the Friends hauled in about \$2500!
- About 200 people participate in the Reading Carnival at Georgetown. We don't make money at that event, but it is a fun family event with proceeds going to the Friends.
- Gen has finally heard back from the IRS and talked to an actual person. They wanted some more information and asked the ISLA to make a bylaws change, which they did. The agent said she thinks we will have the 501 c 3 within about three months.

## **Library Director Report Continued**

- Sue attended a meeting about bringing low income housing to the area. It was interesting and we may be able to host some open houses and educational programs for people in the future.
- Sue attended the Idaho Springs City Council meeting last night, as they were supposed to name the park. However, they decided to go to a work session after two citizens came saying they have a better idea for a name.

## **VI. Financial Report**

### **Vouchers**

Testing will be done on the formatting. No additional comments, questions or objections were made. Robert Loeffler made a motion to accept the vouchers as presented. Marilyn Lunbery seconded the motion and the vouchers were approved unanimously.

### **Budget Performance**

The budget is at 53% spent. No additional comments, questions or objections were made.

### **ISPL Activity Fund**

No comments, questions or objections were made. Robert Loeffler made a motion to accept the ISPL Activity Fund as presented. Kate Foy seconded the motion and the Activity Fund was approved unanimously.

## **VII. Old Business**

### **Archival Library Lease**

A copy of the Archival Library Lease was provided in the Dropbox as well as a copy with Bob Cole's comments distributed to the Board. Sue Lathrop reviewed the changes and will verify if a term is needed in section 1. Under Agreement and will make sure the agreement is equal in appropriation. Once the information is verified, Sue will make the suggested changes to the agreement and forward it accordingly. No other comments, changes or objections were made.

## **VIII. New Business**

### **2015 Budget**

The 2015 proposed budget was provided in the Dropbox as well as a copy of the Cost of Living increase document. Sue Lathrop reviewed the changes from 2014 and provided justification for the changes. No objections were made. Sue requested the Board review the proposed 2015 for review in October's meeting.

### **Upcoming events**

Arts in the Park at the Georgetown Park: September 13, from 10am - 1pm

Scholarship Night: September 17 starting at 6:30pm

Connect for Health: September 18 starting at 6pm

E-Cigarette presentation: September 20 starting at 10am

Landscape Committee Open Houses: September 23 at 6pm and September 27 at 12pm

Banned book week begins September 21 - 27

ISPL will have a fright night movie night on October 10

The Library will be open for Columbus Day

### **Other**

No Other Business was presented.

**Old Business - Continued**

**Director Review - Executive Session) 24-6-402(4)9f), C.R.S.) to Discuss a Personnel Matter**

A motion was made at 8:02pm by Robert Loeffler to adjourn the meeting to Executive Session pursuant to section (24-6-402(4)(f), C.R.S.) to discuss a personnel matter. Marilyn Lunbery seconded the motion and the meeting moving to Executive Session passed unanimously.

A motion to adjourn from Executive Session was made by Marilyn Lunbery at 8:25. Kate Foy seconded the motion and the meeting of the Library District Board of Trustees reconvening passed unanimously.

**IX. Adjournment**

The meeting was adjourned at 8:26pm.

**The next Board meeting is scheduled for October 14, 2014 at the Idaho Springs Public Library**