

**Clear Creek County Library District Board of Trustees**  
**MINUTES**  
**7:00 p.m., Tuesday, September 8, 2015**  
**John Tomay Memorial Library**

**I. Call to Order**

The meeting was called to order by Marilyn Lunbery at 7:00 p.m.

**Attending:** LeeAnn Cox  
Marianne Loritz  
Kate Foy  
Robert Loeffler  
Victoria Colle  
Marilyn Lunbery  
Judy Caldwell

**Guests:** Sue Lathrop, District Director  
Donna Gee, Staff

**II. Approval of Agenda**

Marianne Loritz made a motion to approve the September 8, 2015, agenda as presented. Lee Ann Cox seconded the motion and the agenda was approved unanimously.

**III. Approval of Minutes**

Robert Loeffler made a motion to approve the August 11, 2015, minutes as presented. Marianne Loritz seconded the motion and the minutes were approved unanimously.

**IV. Audience Business**

See public comment/audience business notes.

**V. Library Director Report – Sue Lathrop**

**District**

- In the process of moving into the archives building, during the move the phones were installed. The phones were out for a while last week; could call out but calls were not coming in.
- We have been working on a database for the archives that will enable people to call up our resources online. Not only does it make it more convenient for patrons, but it also preserves the items because they will be handled less frequently.
- We were going to make Jeff Best full time in January, but we have moved up the schedule. He has also been training with Delphina on the archives.
- We are now having monthly meetings prior to opening with the main staff to allow easier cross-training. We are also continuing to work as a group on developing an online training and reference manual.
- The fall newsletter is out.
- Delphina and Sue are both going to attend a grant-writing seminar as it will be more effective if we can write our own grants for the library.

**Georgetown**

- Hoping to have elevator repaired within the next week
- We had a hive of wasps in the composter outside the library. It was an eventful couple of days as they kept trying to fly into the children's wing, but the hive is gone now.

**Idaho Springs**

- Landscaping project is at a standstill while we try to work with the State Historic Fund to make sure the project complies with their covenant.

## **VI. Financial Report**

### **Vouchers**

It was noted Benefits include everything except the employee contribution. No other comments, questions or objections were made. Marianne Loritz made a motion to accept the vouchers as presented. Robert Loeffler seconded the motion and the vouchers were approved unanimously.

### **Budget Performance**

It was noted that 36% of the budget has been spent thus far and a \$2,000 expense for embarrassing books in digital format will be coming through. No other comments or questions were made.

## **VII. Old Business**

### **Strategic Plan**

A draft of the updated Strategic Plan was provided. The copy includes the changes as requested and input from the Georgetown Library as well as information from Library of the Future with handouts of aging advances, anonymity and badging. The Idaho Springs Board has not reviewed the document. Sue will make note from whom the comments came from and provide another copy of the document with feedback from Idaho Springs.

## **VIII. New Business**

### **Budget 2016**

Sue Lathrop indicated that the amount we will receive in 2016 via taxes is approximately the same as last year. \$100,000 will be added again for the Georgetown Library's roof. The board had a discussion of the Henderson Mine and its plan to cut production, and how this will impact the library. This should be addressed in the 2016 budget and looking carefully at projects and finding more grant money.

- IX.** Marilyn Lunbery motioned at 8:05 p.m. to move to Executive Session pursuant to 24-6-402(4)(f), C.R.S. to discuss personnel matters. No questions, comments or objections were made. No written minutes will be taken.

The Board adjourned from Executive Session at 8:35 p.m. and return to their regular scheduled meeting.

## **X. Adjournment**

The meeting was adjourned at 8:36 pm.

**The next Board meeting is scheduled for October 13, 2015 at the Idaho Springs Public Library  
Pending: Jack Salewski will present audit at the October meeting.**

**Clear Creek County Library District Board of Trustees  
Public Comment/Audience Business Notes  
7:00 p.m., Tuesday, September 8, 2015  
John Tomay Memorial Library**

Marilyn Lunbery opened the floor to public comment at 7:04 p.m.

Pauline Marshall: Support John. Submitted 226 signatures in his support. She stated that the Library was always welcoming, a good place with good programs, reflection, desires and hopes.

Deirdre Baldwin: Read letter from Kathy Wilson. She requested to reconsider firing and provided her history with the Library.

Norman Frank: He stated love, respected, and worked with all aspects of the Library. He reviewed some of John's accomplishments and indicated that a policy is needed for management conflicts with progressive warnings before a termination.

John Wilson: He stated that the community needs a Library and reviewed some of John's accomplishments and indicated progressive discipline is needed.

Dede Waldron: She read a letter from Connie Primus. She stated that the Library is the center of the community and friendly, welcoming and reviewed some of John's accomplishments and history and requested the decision be reconsidered.

Jan Shirlaw: She is President of the Friends and in support of John and stated he is solid and provides encouragement and reviewed accomplishments and stated needs of the community.

Katherine Flecksing: She stated she has worked with John and reviewed some childrens' programs and indicating that the actions and terminations are teaching are children the same thing.

Patti Hestekin: She stated that the Georgetown businesses support the Library; see exhibit.

Lark Lands: She stated she knows this is an at-will state, but the community can object to unjust termination.

Ruth Rosenfeld: She stated she is on the Friends board and reviewed John's start with the Library and indicated he is an asset to the community and the balance is not right and that employees should be given the courtesy of working things out.

Mark Suma: He indicated he has volunteered with the Library and supports John. He indicated that someone on the board is acting inappropriately and that Susan is now at the Idaho Springs Library, why was she transferred?

Marty Gitlin: He indicated that the staff was in tune with the community and visitors are in "awe". Georgetown is different than Idaho Springs and the termination decision should have resident involvement.

George Christiansen: He indicated that his brother has left a trust of books and memorabilia for the Library after his passing and stated the state is at-will, but, these are citizens and consider readdressing the termination.

Public comment was adjourned at 7:37 p.m.