

Clear Creek County Library District Board of Trustees
MINUTES
7:00 p.m., Tuesday, October 13, 2015
Idaho Springs Public Library

I. Call to Order

The meeting was called to order by Marilyn Lunbery at 7:00 p.m.

Attending: Lee Ann Cox
Marianne Loritz
Kate Foy
Robert Loeffler
Victoria Colle
Marilyn Lunbery
Judy Caldwell

Guests: Sue Lathrop, District Director
Ryan Young, Staff

II. Approval of Agenda

A request was made to add a November meeting to the agenda. Kate Foy made a motion to approve the amended October 13, 2015, agenda. Lee Ann Cox seconded the motion and the amended agenda were approved unanimously.

III. Approval of Minutes

It was requested to change section IV to IX and the adjournment from executive session time to 8:30 p.m. A motion was made to approve the amended September 8, 2015, minutes. A second motion was made and the amended minutes were approved unanimously.

IV. Audience Business

Marilyn Lunbery opened the floor to public comment.

- John Ewers complained about the growth plan and feels that he has not been heard by the board. He read a letter.
- Brynn Ewers spoke in support of John and read a letter.
- Pauline Marshall stated that libraries are repositories of words and ideas and referenced the mission statement.
- Earl Ballard said he thinks the library director has too much power and wants the board to take it back. He read a letter.
- Marty Gitlin asked that the board maintain a position of reciprocity and respect and asked that they start the healing process.
- Carole Sullivan stated that while the process may be legal it is not necessarily ethical. She asked that the board do the right thing.
- Norman Frank talked about the District's mission statement and asked that the board take it to heart. He asked what the process will be to hire a new branch librarian. He thinks the library director makes too much money.
- Deirdre Baldwin talked about the petition and stated that the community has laid out their concerns with a polite, calm and logical approach and wants a dialogue. She stated that this is not personal and mentioned the good things Sue has done for the district and JTML.

- Katherine Flecksing spoke of the importance of learning reading and writing for children. She read a letter from a former employee.
 - Mark Suma spoke about the appreciation party for John and how there were no members of the board or employees present.
 - Marylou Rutherford stated that she has been using the library longer than many of the people present have been alive. She asked that they bring “us back to where we were”.
- Public comment was adjourned.

V. Audit Report – Jack Salewski

Jack reports that everything looks very good, and that the Library District’s financial position increased by six percent. He mentioned that discrepancies were caught internally which is a good thing because it indicates that the internal controls in place are working.

He stated that his only cause for concern is the downturn that Henderson is looking at in five to ten years. He recommended that the library and other entities work together. He said that the community should offer packages to new businesses. He suggested that the District and the community start coming up with ideas to increase commerce. He suggested that the County push to relocate business to replace the existing tax base. He recommended that the District seek economic partners in the future. Jack mentioned that it is hard to implement internal control because of the size of the district and said that problems should be addressed internally.

A motion was made to approve the 2014 Audit Report as presented. A second motion was made and the Audit was approved unanimously.

VI. Library Director Report – Sue Lathrop

- The Heritage Center still has no certificate of occupancy. The library will be working with the school and the community center to find a place to hold the play if necessary. The District will receive a rent refund because of the delay.
- The website has been updated to increase the transparency of all the library boards including minutes, bylaws and meeting agendas. The information is dependent on the tech staff but the agendas are posted at each library.
- The archive shelves are up and materials are being processed, including some that will be available online; the establishment process will take years. The archives boxes donated are being affixed with finding aids so that the materials can be used even before being catalogued. Volunteers will help with the archives as well as staff.
- Staff training referring to the Colorado Association of Libraries Conference on Oct. 22, 23 and 24. Four members of the staff will be attending.
- The Branch Librarian reports are in the Board packets.
- Sue and Delphina attended a grant writing class.

VII. Financial Report

Vouchers

No comments, questions or objections were made. A motion was made to accept the vouchers as presented. A second motion was made and the vouchers were approved unanimously.

Budget Performance

The District used 53% of budget due to efforts made to cut back to conserve the contingency at year end. It was noted that the numbers are excellent for the middle of October. The District

budgeted more in John Tomay Memorial Library's roof replacement and for the Idaho Springs Public Library's landscaping plans. It was noted that the Georgetown BAC and representatives from the Georgetown Community Center are forming a committee to consider plans for the Community Center and the library to use one elevator. No other comments or questions were made.

VIII. Old Business

Strategic Plan

A draft of the updated Strategic Plan is provided in the Dropbox. This will be reviewed at the November meeting.

Budget 2016

Sue Lathrop reviewed the 2016 proposed budget. Robert Loeffler suggested possibly having a multi-year budget and suggested talking with Carl Small. This will be reviewed again in the November meeting. It was noted that options need to be reviewed for the health plan.

VIII. New Business

Appointment of Bo Thompson to ISPL BAC

Bo Thompson is highly recommended by the community and staff. Kate Foy made a motion to appoint Bo Thompson to the Idaho Springs Public Library BAC. Robert Loeffler seconded the motion and the appointment was approved unanimously.

Bylaw Amendment

Article two of the Bylaws was amended to correct a typo. Judy Caldwell made a motion to approve the amended Bylaws as presented. Kate Foy seconded the motion and the amendment was approved unanimously.

No other new business was presented.

- IX.** Lee Ann Cox motioned at 8:32 p.m. to move to Executive Session pursuant to 24-6-402(4)(f), C.R.S. to discuss personnel matters. Kate Foy seconded the motion and the adjournment to Executive Session was passed unanimously. No written minutes will be taken.

The Board adjourned from Executive Session at 9:53 p.m. and returned to their regular scheduled meeting.

X. Adjournment

The meeting was adjourned at 9:55 pm.

**The next Board meeting is scheduled for November 10, 2015
at the John Tomay Memorial Library**