

**Clear Creek County Library District Board of Trustees**  
**MINUTES**  
**7:00 p.m., Tuesday, November 10, 2015**  
**John Tomay Memorial Library**

**I. Call to Order**

The meeting was called to order by Marilyn Lunbery at 7:00 p.m.

**Attending:** Lee Ann Cox  
Marianne Loritz  
Kate Foy  
Robert Loeffler  
Marilyn Lunbery  
Judy Caldwell

**Guests:** Sue Lathrop, District Director

**II. Approval of Agenda**

Marilyn Lunbery requested to remove the approval of the October 13, 2015, minutes as they are not available at this time. Robert Loeffler made a motion to approve the amended November 10, 2015, agenda. Judy Caldwell seconded the motion and the amended agenda were approved unanimously.

**III. Audience Business**

Marilyn Lunbery opened the floor to public comment and read a statement from the board thanking people for caring about the library and saying their concerns are being heard and addressed.

- Ellen Elliott asked about the procedure for the selection of the new branch librarian.
- Tom Elliott asked about improving board transparency and accountability to the taxpayers.
- John Ewers spoke about the need for a better way for an employee to express grievances.
- Norm Frank would like an election for board vacancy if there are multiple applicants.
- DeDe Waldron asked about severance pay.
- John Wilson asked about how personnel issues are addressed.
- Pauline Marshall said it did not appear that the board is taking any action or listening.
- Marty Gitlin said the board is not respecting the public's attempts to resolve the issues in a friendly way.
- Rick Caldwell spoke against at-will employment, and suggested that the board take a greater role.

Public comment was adjourned.

**IV. Old Business**

***Strategic Plan***

A copy of the updated Strategic Plan was provided to the Board with the comments from both the Idaho Springs and Georgetown Boards. Personal comments from Elaine McWain were presented to the Board. The District Board reviewed the Strategic Plan as presented and some clarification changes were made. Comments included:

- A copy of Library services in the digital age was provided in the Dropbox for the Board to review.

- With the closing of the mine, the John Tomay Memorial Library's renovation project may not have significant funding and therefore possibly going ahead with the replacement of the roof.
- Sue Lathrop will work with Delphina Clark to create goals for the Archival Library.
- Part IV, Goal # 1, Objective 2; Sue will look for other sources besides attorneys, such as the state library, to review.

Marilyn Lunbery authorized the posting of the updated draft Strategic Plan to the website to obtain public comment. Comments can be sent in writing via email, mail or in person. A meeting will be held regarding the Strategic Plan for public comment. The Board will try to approve the Strategic Plan in January. No other comments, questions or objections were made.

### ***Budget 2016***

Sue Lathrop stated that Henderson announced an additional reduction cut on top of the initial reduction announced in July and will be closing in five years or changing their status to maintenance. A copy of the proposed property projections from Carl Small, which was before the new announcement was made, was provided in the Dropbox and reviewed by Sue. The County does not have the new numbers available and they will be submitted when they are. The budget can be revisited after approval.

The 2016 proposed budget didn't change much from last month; Sue reviewed the changes. Possible grant funding could be researched to sustain the Archival Library; it is a minimal expense; no staffing expense. The budget has areas for savings. In 2016, will need to keep the mind frame don't spend to your budget; at 53% so far in 2015 as of October. A public hearing on the budget will be held in December.

Lee Ann Cox motioned to submit the proposed budget as presented to the December meeting for public comment. Judy Caldwell seconded the motion and the proposed budget for submission was approved unanimously.

- V. Marilyn Lunbery motioned at 8:55 p.m. to move to Executive Session pursuant to 24-6-402(4)(f), C.R.S. to discuss personnel matters (Sue Lathrop). No comments, questions or objections were made. Robert Loeffler seconded the motion and the adjournment to Executive Session was passed unanimously. No written minutes will be taken. Sue was not present during the discussion regarding the personnel matters.

The Board adjourned from Executive Session at 9:53 p.m. and return to their regular scheduled meeting.

### **VI. Adjournment**

The meeting was adjourned at 9:50 pm.

**The next Board meeting is scheduled for December 1, 2015,  
at the Idaho Springs Public Library**