

Clear Creek County Library District Board of Trustees
MINUTES
6:00 p.m., Tuesday, April 11, 2017

I. Call to Order

The meeting was called to order by LeeAnn Cox at 6:08 p.m.

Attending: LeeAnn Cox
Elaine McWain
Victoria Colle
Kate Foy
Gwynne Ellen Stephenson
Deirdre Baldwin
Tom Elliott

Guests: Donna Gee, Staff
Bob Cole, Attorney

II. Approval of Agenda

It was requested to move forward with the agenda until the attorney arrived, add under old business the motion tabled from the March 14, 2017, meeting and to add to new business, Branch Librarian grievance. Kate Foy made a motion to approve the amended April 11, 2017, agenda. Tom Elliott seconded the motion and the amended agenda was approved unanimously.

III. Approval of Minutes

It was noted that the Executive Session ended at 7:30 p.m. Kate Foy made a motion to approve the amended draft minutes dated March 14, 2017. Tom Elliott seconded and the amended draft minutes were approved unanimously.

IV. Library Director Report

The Library Director Report was distributed and provided in the Dropbox. Victoria Colle reviewed the report as presented.

The Idaho Springs Building Advisory Committee is unable to continue with the Landscape project in 2017. In the interim, sod will be laid. The Committee is requesting from the District \$1,000 to assist with the project. Deirdre Baldwin made a motion to approve the \$1,000 for the sod project. LeeAnn Cox seconded and the motion was approved unanimously.

V. Financial Report

Vouchers

The vouchers were reviewed as presented. Clarification questions were answered and it was noted that the Comcast and CenturyLink bills are high. Tom Elliott will research alternative options. Kate Foy made a motion to approve the vouchers as presented. Victoria Colle seconded the motion and the vouchers were approved unanimously. Tom Elliott abstained from the vote.

2017 Budget Performance

No comments, questions or objections were made.

VI. Discussion of Boardmanship and Board Member Legal Responsibilities, with a Potential Executive Session Pursuant to (§24-6-402(4)(b), C.R.S.) to Discuss Specific Legal Questions with the Library District's Legal Counsel Regarding the Same

Deirdre Baldwin made a motion to adjourn the meeting of the Clear Creek County Library District Board of Trustees at 6:20 p.m. to move to executive session to discuss boardmanship and board member legal responsibilities, with a potential executive session pursuant to (§24-6-402(4)(b), C.R.S.) to discuss specific legal questions with the library district's legal counsel regarding the same. Kate Foy seconded and the motion to adjourn to executive session was approved unanimously. No written minutes will be taken.

The Board adjourned from executive session and returned to their regular scheduled meeting at 6:55 p.m.

Executive Session to Determine Positions Relative to Matters That Maybe Subject to Negotiation (§24-6-402(4)(e), C.R.S.)

Kate Foy made a motion to adjourn the meeting of the Clear Creek County Library District Board of Trustees at 7:00 p.m. to move to executive session to determine positions relative to matters that maybe subject to negotiation (§24-6-402(4)(e), C.R.S.). Deirdre Baldwin seconded and the motion to adjourn to executive session was approved unanimously. No written minutes will be taken.

The Board adjourned from executive session and returned to their regular scheduled meeting at 8:51 p.m.

Elaine McWain made a motion for a special meeting of the Clear Creek County Library District Board of Trustees including an executive session regarding personnel on April 18, 2017 at 4:30 p.m. location to be determined in Idaho Springs. Gwynne Ellen Stephenson seconded and the motion passed unanimously.

VI. Public Comment

Gen Palmer: Gen shared concerns regarding HR and indicated that the personnel part of HR is the needed part. AMCheck works with payroll and benefits only.

No other public comment/audience business was presented.

VII. Old Business

HR Discussion

It was requested that the audience hold questions till the end of the discussion to allow the Board to adequately work through the HR discussion.

A contract with i2i was approved and signed in March, 2017. There are no fees and annual charges and services can be purchased as needed. AmCheck does payroll and benefits and i2i is more personnel training. The current service PayEntry is just payroll.

Clarification questions were answered including i2i's survey was done poorly and reviews were not good; support was given for Cameron Marlin's proposal from the April 10, 2017, work session and to look at the Clear Creek Metropolitan Recreation District proposed ideas for HR.

HR Discussion - continued

Deirdre Baldwin made a motion to look at the Clear Creek Metropolitan Recreation District ideas and table the HR discussion to the May meeting. Kate Foy seconded and the motion passed unanimously. Gwynne Ellen Stephenson, Elaine McWain and Tom Elliott will meet with Clear Creek Metropolitan Recreation District.

It was noted that the tabled item from the March 14, 2017, meeting was included in the HR discussion.

No other old business was presented

XIII. New Business

Branch Librarian Grievance

The Branch Librarian grievance was withdrawn and will be placed on the May agenda.

Other

No other new business was presented

IX. Adjournment

The meeting was adjourned at 9:36 p.m.

**The next regular scheduled board meeting is May 9, 2017
at the Heritage Center at 6:00 p.m.**

Approved by

LeeAnn Cox, President

Donna Gee, Recording Secretary