

**Idaho Springs Public Library
Building Activity Committee MINUTES
6:00 p.m., Tuesday, October 7, 2014
@ Idaho Springs Public Library**

I. Call to Order

The meeting was called to order by Kate Foy at 6:00 p.m.

Attending: Marilyn Lunbery
Denise Deese
Kate Foy
Jeremy Morgan
Tric Ormerod
Kris Miller

Guests: Gen Chandler - Staff
Sue Lathrop – Staff
Donna Gee – Staff
Omer Humble
Phyllis Adams

II. Landscape Committee

- Gen shared comments from the two public meetings held, including two handouts with comments.
- A letter from Bruce Bell was provided to the Board and reviewed.
- The City will need to sign off on the final plans for the landscape.
- All were ok with combining the monument and cannon. There may be a plaque under the cannon or carving on the cement which needs to be preserved.
- The original dedication of the cannon was 1916.
- The earliest grant available for the project will be in March, 2015 and it takes a minimum of 60 days for funds to be awarded. Construction plans and a cost estimate are needed to apply for the grant.
- A landscape architect with historic preservation backup will be needed. Phyllis will contact someone.
- The Board's intent for the plans will be presented to the selected architect.
- Money is available to begin construction in the 2014 budget.
- It was discussed that the project could start in 2015, finishing up in 2016, the 100th anniversary of the dedication.
- A plan is needed to store the cannon during construction.

III. Approval of Agenda

Denise Deese made a motion to approve the October 7, 2014 agenda as presented. Marilyn Lunbery seconded the motion and the October 7, 2014 agenda was approved unanimously.

IV. Approval of Minutes

Denise Deese made a motion to approve the September 2, 2014 minutes as presented. Marilyn Lunbery seconded the motion and the September 2, 2014 minutes were approved unanimously.

V. Public Comments

No public comments were made.

VI. Financial Report

Activity Fund Report/September 2014

The Activity Fund Report for September, 2014 was reviewed as presented. No questions, comments or objections were made. Marilyn Lunbery made a motion to approve the Activity Fund as presented. Denise Deese seconded the motion and the Activity Fund approved unanimously. Kate Foy signed the Activity Fund Report.

Vouchers/September 2014

The Vouchers for September 2014 were reviewed as presented. No questions, comments or objections were made.

Budget Performance

No questions, comments or objections were made.

VII. Branch Librarian Report - Gen Chandler

A copy of the Branch Librarian Report for September was provided in the packets and reviewed as presented by Gen Chandler. Addition comments include:

- Gen will contact the contractor regarding the lights issues, to verify if there is a warranty on the bulbs, possibly converting to LED and to ensure there is no electrical issue. Gen will write a letter to the architect regarding the issues.
- Gen is waiting for the work to be completed on the wood cracking and will follow through with Haynes.

VIII. Friends Report – Kris Miller

- Kris' term is up and will no longer be eligible to represent the Friends on the Idaho Springs Library Boards. Gaylan is going out of town and the Friends may be on a temporary hold due to a lack of a quorum. New members are needed.
- Kris shared pictures of the concert, which earned \$2,677.51.
- November 7th the Friends will be doing a staff appreciation party.
- The new bags will be available at the meeting on the 16th.

IX. Old Business

No old business was presented

X. New Business

Landscape

Marilyn Lunbery suggested breaking the landscape project into phases. The Board agreed to move the landscape project into phases based on priorities/preservation of the building. Phase I will include the french drains and the lower entry away. Gen will make a list of priorities to be present next month.

XI. Adjournment

The meeting was adjourned at 7:34 pm

**The next Board meeting will be November 4th, 2014 at 6:00 pm
at the Idaho Springs Public Library.**