

**Idaho Springs Public Library**  
**Building Activity Committee MINUTES**  
**6:00 p.m., Tuesday, March 4, 2014**  
**@ Idaho Springs Public Library**

**I. Call to Order**

The meeting was called to order by Marilyn Lunbery at 6:00 p.m.

**Attending:** Marilyn Lunbery  
Denise Deese  
Kate Foy  
Kris Miller  
Jeremy Morgan

**Guests:** Gen Chandler - Staff  
Sue Lathrop – Staff  
Donna Gee - Staff

**II. Approval of Agenda**

Denise Deese made a motion to approve the March 4, 2014 agenda as presented. Marilyn Lunbery seconded the motion and the March 4, 2014 agenda was approved unanimously.

**III. Approval of Minutes**

Marilyn Lunbery made a motion to approve the February 4, 2014 minutes as presented. Denise Deese seconded the motion and the February 4, 2014 minutes were approved unanimously.

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**IV. Public Comments**

No public comments were made.

**V. Financial Report**

**Activity Fund Report/February 2014**

The Activity Fund Report for February 2014 was reviewed as presented. Gen Chandler noted that the CDs due dates were added to her calendar as a reminder. No other questions or comments were made. Marilyn Lunbery made a motion to approve the February 2014 Activity Fund as presented. Denise Deese seconded the motion and the Activity Fund was approved unanimously. Kate Foy signed the Activity Fund Report.

**Vouchers/February 2014**

The Vouchers for February 2014 were reviewed as presented. It was noted that the snow removal for the inner walks and stairs was \$480 in January and \$630 in February. The February expense includes the ice that needed to be removed in front of the handicap parking. No other questions or comments were made. Marilyn Lunbery made a motion to approve the February vouchers as presented. Denise Deese seconded the motion and the February vouchers were approved unanimously.

**Budget Performance**

The Budget Performance was reviewed as presented. It was noted that the snow removal is at 42%. No other questions or comments were made.

**VI. Branch Librarian Report - Gen Chandler**

A copy of the Branch Librarian Report was provided in the packets and reviewed as presented by Gen Chandler. It was noted that March 6, Connect Colorado for Health is the last session before open enrollment ends on March 31 and that the Genealogy sessions are held the 2<sup>nd</sup> Tuesday of the month in Idaho Springs and the 4<sup>th</sup> Tuesday of the month in Georgetown.

**VII. Friends Report – Kris Miller**

- The One Door Down event was wonderful and a profit of \$520 was earned.
- Items were donated to the Library for the After School Kids programs.
- The Pub Crawl will be held on April 12.
- A booth will be at Dynamite Days and for the Watershed Festival.
- Researching ideas for the October meeting.
- A donation of \$450 was given for the Birthday Book program.
- The weeded books are available at Java Mountain.

**VIII. Old Business**

**Landscape**

A landscape discussion/update will be held on April 1.

**IX. Adjournment**

The meeting was adjourned at 6:24 pm

**The next Board meeting will be April 1, 2014 at 6:00 pm at the Idaho Springs Public Library.**