

**Idaho Springs Public Library
Building Activity Committee MINUTES
6:00 p.m., Tuesday, April 1, 2014
@ Idaho Springs Public Library**

I. Call to Order

The meeting was called to order by Kate Foy at 6:00 p.m.

Attending: Marilyn Lunbery
Denise Deese
Kate Foy
Jeremy Morgan

Guests: Gen Chandler - Staff
Sue Lathrop – Staff
Donna Gee – Staff
Tric Ormerod
Omer Humble

II. Approval of Agenda

Marilyn Lunbery made a motion to approve the April 1, 2014 agenda as presented. Denise Deese seconded the motion and the April 1, 2014 agenda was approved unanimously.

III. Approval of Minutes

Marilyn Lunbery made a motion to approve the march 4, 2014 minutes as presented. Denise Deese seconded the motion and the March 4, 2014 minutes were approved unanimously.

IV. Landscape Committee

Gen Chandler reported that she had not yet heard back from the CSU Professor with a date the students will be on site. It should be before May as they are due by May 15th. Gen will send an email as soon as dates are available; Omer Humble would like to be present when the students do their site visit. Gen has the list for the design with the wish list and wants to speak to the students and the city about the area by the shed to do summer reading projects with removal tables. The first round of GOCO grants will be submitted by Cindy Condon; Gen sent her statistics on the project. It was noted to track the people sitting outside. Additions comments included:

- Gen is working with Troy Erickson and took pictures of all the WWII memorials. Troy wants to pain around the parameter of the name plaques with the help of the Rite of Passage boys. All agreed and there were no objections.
- Omer Humble stated that the Historic Society has the funding to restore the canon.
- The Committee discussed the possibility of a stone base with the name engraved for the canon with a cover or some sort and a maintenance agreement.
- Kate Foy emailed Dane Matthews on the pavers and he indicated they did not make much money on the guy they used wasn't timely. It was noted that Ed from Zuni Signs can engrave for \$5/\$10 on site. Gen will continue to look into other vendors.

V. Public Comments

No public comments were made.

VI. Financial Report

Activity Fund Report/March 2014

The Activity Fund Report for March 2014 was reviewed as presented. Gen Chandler noted that the next CDs will be due July 31st and a discussion should be held in May to recommend a transfer amount. No other questions, comments or objections were made. Marilyn Lunbery made a motion to approve the March 2014 Activity Fund as presented. Denise Deese seconded the motion and the Activity Fund was approved unanimously. Kate Foy signed the Activity Fund Report.

Vouchers/March 2014

The Vouchers for March 2014 were reviewed as presented. It was noted that there were lots of Amazon transactions for DVDs and that Amazon bills some individually and Gen hired a new snow removal person and that the City should be removing the outside walks. Gen will follow through with the City. No other questions, comments or objections were made.

Budget Performance

No questions, comments or objections were made.

VII. Branch Librarian Report - Gen Chandler

A copy of the Branch Librarian Report was provided in the packets and reviewed as presented by Gen Chandler. Addition comments include:

- Gen requested to purchase a few *Interpreter of Maladies* books and pay shipping as she is unable to obtain from other libraries due to the demand. All agreed and there was no objections.
- Gen stated that using Azar paid off, they came up right away to fix a display case, fixing a piece pulled off a shelve down stairs, the rail for the teen booth and the jasper piece will be fixed on the conference room table.

VIII. Friends Report – Gen Chandler

- The Pub Crawl is an event being offered by the Friends.
- Closing down the book sale shelf at Java Mountain.
- Coordinating book sales at the Beer Tasting Event at the Easter Seals on April 26th and Dynamite Days August 24th.
- Working with Chris Crouse on the 4H parade.
- Committed volunteers to help with the Watershed Festival.
- Gaylin has an idea for a piano concert.
- The member count is 43 paid.
- The bank balance is \$3,565.

IX. Old Business

No old business was presented

X. New Business

Appointment of New Member

Marilyn Lunbery made a motion to recommend to the District Board the appoint of Tric Ormerod to the Idaho Springs Public Library Building Activity Committee. Denise Deese seconded the motion and recommendation to the District Board to appoint Tric Ormerod to the Idaho Springs Public Library Building Activity Committee was approved unanimously.

XI. Adjournment

The meeting was adjourned at 6:26 pm

The next Board meeting will be May 6, 2014 at 6:00 pm at the Idaho Springs Public Library.