

**Idaho Springs Public Library  
Building Activity Committee MINUTES  
6:00 p.m., Tuesday, June 3, 2014  
@ Idaho Springs Public Library**

**I. Call to Order**

The meeting was called to order by Kate Foy at 6:00 p.m.

**Attending:** Marilyn Lunbery  
Denise Deese  
Kate Foy  
Jeremy Morgan  
Tric Ormerod  
Kris Miller

**Guests:** Gen Chandler - Staff  
Sue Lathrop – Staff  
Donna Gee – Staff  
Omer Humble  
Cindy Condon

**II. Landscape Committee**

Gen Chandler provided the board with four different designs provided by the CSU students, reviewed the requirements for the plans that the board created for the students and the board reviewed each design and discussed likes, dislikes and suggestions, which Gen noted on a physical copy of each plan. Gen suggested to the board to take home the plan and review and she will send a blank copy for the board to consolidate the four plan to one and they final copies will be reviewed in August's meeting.

**III. Approval of Agenda**

Marilyn Lunbery made a motion to approve the June 3, 2014 agenda as presented. Denise Deese seconded the motion and the June 3, 2014 agenda was approved unanimously.

**IV. Approval of Minutes**

Marilyn Lunbery made a motion to approve the April 1, 2014 minutes as presented. Tric Omerod seconded the motion and the April 1, 2014 minutes were approved unanimously.

**V. Public Comments**

No public comments were made.

**VI. Financial Report**

**Activity Fund Report/April & May 2014**

The Activity Fund Report for April & May 2014 were reviewed as presented. Gen Chandler noted that the next CDs will be due July 31<sup>st</sup> and a discussion was held and all agreed that all future CDs will not be rolled over until the account is turned over to the ISPL. No other questions, comments or objections were made. Denise Deese made a motion to approve the April and May 2014 Activity Fund as presented. Jeremy Morgan seconded the motion and the Activity Fund was approved unanimously. Kate Foy signed the Activity Fund Report.

**Vouchers/April & May 2014**

No questions, comments or objections were made.

### **Budget Performance**

It was noted that a change was not made in the vendor for snow removal because the \$150 thought to be one day of snow removal was actually various days. No other questions, comments or objections were made.

### **VII. Branch Librarian Report - Gen Chandler**

A copy of the Branch Librarian Report for April & May were provided in the packets and reviewed as presented by Gen Chandler. Addition comments include:

- Gen provided the missing numbers from the May, 2014 report.
- The Idaho Springs Library sleep over is July 11<sup>th</sup>.
- The library with library happenings will be live on the radio (KGOAT) on Wednesday's at 8:00 am.
- A new table will be purchased for the meeting room and the old table will be sent down to the archival library.
- Next year will look at the Summer Reading program to be more online friendly for kids who get can't to the library. However, the prizes will need to be picked up.

### **VIII. Friends Report – Gen Chandler**

- Peter Simon (pianists) and Laura Mann (opera) will before on July 27<sup>th</sup> at the United Center at 4:00 pm. \$25 per ticket and kids are welcome & can apply for a scholarship to attend.
- A fundraiser will be held selling library bags; working with Kristin Stiles.

### **IX. Old Business**

No old business was presented

### **X. New Business**

No new business was presented

### **XI. Adjournment**

The meeting was adjourned at 7:20 pm

**The next Board meeting will be August 5, 2014 at 6:00 pm at the Idaho Springs Public Library.**