

**Idaho Springs Public Library
Building Activity Committee Minutes
6:00 p.m., Tuesday June 2, 2015
@ Idaho Springs Public Library**

I. Call to Order

The meeting was called to order by Marilyn Lunbery at 6:04 p.m.

Attending: Marilyn Lunbery
Linda Campbell
Jeromy Morgan
Denise Deese

Guests: Gen Palmer – Staff
Donna Gee – Staff

II. Landscape Committee

Gen Chandler presented a copy of an email from the State Historic Fund in response to Kris Hoehn’s inquiry on the landscape plans. The Board requested Gen to follow through with Kris to clarify that the elevation change is to address the drainage issue; what is the concern with moving the cannon and with the stairs and is the response the ‘end all” or is this just the start of a discussion on the landscape plans?

III. Approval of Agenda

Denise Deese made a motion to approve the June 2, 2015 agenda as presented. Linda Campbell seconded the motion and the agenda was approved unanimously.

IV. Approval of Minutes

The approval of the May 5, 2015 minutes was tabled until the August 4, 2015 meeting.

V. Public Comments

No public comments were made.

VI. Financial Report

Vouchers & Budget Performance

Due to the absence of Sue Lathrop, the approval of the Vouchers & Budget Performance was tabled until the August 4, 2015 meeting. It was noted that three months of financial will need to be approved. No comments, questions or objections were made.

VII. Branch Librarian Report - Gen Palmer

A copy of the Branch Librarian Report for May, 2015 was provided in the Dropbox and reviewed by Gen Palmer. Gen noted that the month on the report is May not April. The Board discussed the high ceiling light issued; suggestions included purchasing scaffolding to fix, switching to LEDs, checking to determine if there is an electrical issue and installing lights that lowers. The Board authorized Gen to research the options discussed.

VIII. Old Business

No old business was presented

IX. New Business

No Parking Sign

The library is having issues with people parking in the alley. Gen requested if no parking signs could be purchased. The Board authorized Gen to purchase two “No parking – deliveries only” signs and a cone to deter people from parking in the alley.

Friends Update – Linda Campbell

- Working on the next activity, planned for the end of July; luncheon and tour in Evergreen
- Planning on attending a tea at the Molly Brown house in the fall
- Still planning on dinner with an author

No other new business was presented

X. Adjournment

The meeting was adjourned at 6:46 pm

The next Board meeting will be August 4, 2015 at 6:00 pm at the Idaho Springs Public Library.