

**Idaho Springs Public Library
Building Activity Committee Minutes
6:00 p.m., Tuesday October 6, 2015
@ Idaho Springs Public Library**

I. Call to Order

The meeting was called to order by Kate Foy at 6:00 p.m.

Attending: Marilyn Lunbery
Linda Campbell
Jeromy Morgan
Kate Foy
Tric Omerod
Denise Deese

Guests: Sue Lathrop – Staff
Donna Gee – Staff

II. Landscape Committee

Sue Lathrop indicated that she is waiting to hear back from Michelle Chichester at the State Historic Fund, who has been on vacation, to arrange a meeting to discuss the feedback presented at the September 1, 2015 meeting.

III. Approval of Agenda

Marilyn Lunbery made a motion to approve the October 6, 2015, agenda as presented. Tric Omerod seconded the motion and the agenda was approved unanimously.

IV. Approval of Minutes

Tric Omerod made a motion to approve the September 1, 2015 minutes as presented. Marilyn Lunbery seconded the motion and the minutes were approved unanimously.

V. Public Comments

No public comments were made.

VI. Financial Report

Vouchers

It was noted that the \$877.34 for Capital One is a line item waiting to be matched to receipts and the glass repair was for two broken windows, which were repaired with plexiglass.

Budget Performance

It was noted that the budget is at 59% and a discussion was held regarding the lights and other options or sockets; Tric Omerod will research. Ryan Young indicated that the Historic Society at the Visitor's Center has scaffold.

VII. Branch Librarian Report – Ryan Young

Ryan Young reported that two windows were broken and repaired, skateboard wax was left on the stairs, the book drop was pulled out and repaired, someone's personal items were being stored on the property and people were hanging out in dark corners; Ryan worked with the police who indicated they would do more walk-thrus, the new chief of police offered to do story time with the kids and that between Sue, Gen and Ryan, they are been switching coverage between Georgetown and Idaho Springs; Sue Lathrop indicated that the District Board did approve cameras.

VIII. Friends Report – Linda Campbell

Linda Campbell indicated that dinner with an author brought in \$569 for the after school program and the 48 people attended, the annual friends meeting and Bookfest will be combined and on October 31, 2015 and the Friends are working the Carlson to do a musical production from a segment of Peter and the wolf.

IX. Old Business

Bylaw Changes

The Bylaws were amended to add a 7th person to the Idaho Springs Public Library Building Activity Committee and remove the wording “alternate” and to pursue a new member. Marilyn Lunbery made a motion to approve the amended Bylaws as presented. Tric Omerod seconded the motion and the amendment was approved unanimously.

Board Terms Resolution

The Committee reviewed the ISPL Board Members Chart and Resolution 2015-01 Setting Board Terms document provided in the Dropbox. Marilyn Lunbery made a motion to approve Resolution 2015-01, Board Resolution Setting Board Terms. Linda Campbell seconded the motion and Resolution 2015-01 was approved unanimously.

X. New Business

Board Vacancy: Bo Thompson

Sue Lathrop indicated Bo Thompson is interested in joining the Idaho Springs Board. Both Gen Chandler and Tric Omerod supported Bo. Denise Deese made a motion to appoint Bo Thompson to the Idaho Springs Public Library Building Activity Committee. Jeromy Morgan seconded and the appointment was approved unanimously.

Strategic Planning

Sue Lathrop distributed hard copy of the draft Strategic Plan with Georgetown Boards comments. Recommended changes from the Idaho Springs Board included: Part I, Goal 2, protect the integrity of the building and include an end date for the end of 2017; Part II, Goal 1, objective 2, add Spring 2016 and Goal 4, objective 6 and 1 overlap-remove 6; and add Part 4, Policy Review. The Strategic Plan will be forwarded to the District Board for review.

Budget

The proposed 2016 budget was reviewed. It was noted for 2015 under Dues and Registration, the amount may be high as some of the expenditures should have been coded to Staff Development. Tric Omerod made a motion to approve the proposed 2016 budget as presented. Jeromy Morgan seconded and the proposed 2016 budget was approved unanimously. The proposed 2016 budget will be forwarded and reviewed by the District Board.

Library Website

Marilyn Lunbery indicated that all Board documents, including minutes after approval are now listed on the Library’s website.

No other new business was presented.

XI. Adjournment

The meeting was adjourned at 7:20 p.m.

The next Board meeting will be November 3, 2015 at 6:00 pm at the Idaho Springs Public Library.