

**Idaho Springs Public Library
Building Activity Committee Minutes
6:00 p.m., Tuesday February 3, 2015
@ Idaho Springs Public Library**

I. Call to Order

The meeting was called to order by Kate Foy at 6:02 p.m.

Attending: Marilyn Lunbery
Denise Deese
Kate Foy
Tric Omerod

Guests: Gen Palmer – Staff
Sue Lathrop – Staff
Donna Gee – Staff
Tim Hoehn – Hoehn Architect
Kris Hoehn – Hoehn Architect

II. Landscape Committee

Kris Hoehn & Tim Hoehn covered some information with the Board including:

- The gravel between the Library and the Hose house originally had a swell; it was flattened during construction. The swell can be redone.
- The southeast corner is the only drainage issue; a dry well is a good solution.
- The Library yard currently has a negative sloped and a sprinkler is hitting the building and removing the handicap ramp will help with moisture.
- The down spout by the handicap parking is an issue cause by the sidewalk.
- The best solution is to re-grade the property, redirect sprinkler and rebuild the swell between the Library and the Hose House; the drainage issue should correct itself.
- It did not appear that the property had ever had a subsurface drainage system.
- New DORA regulations require any site design impacting the drainage, must hire an engineer.
- It was also suggested to hire: Landscape Architect for design, Structural Engineer for anything to be reinforced (i.e. cannon & stage), Electrical Engineer for outside lighting.
- It was strongly noted that the Library needs to be focal point.
- The state will need to see the site development plans and it was suggested to get the state involved early.
- Reviewed stage option # 6 in the Dropbox,
- The State Historical fund may now allow significate changes to the steps, elevating & covering the canon or an attached to the building stage; Hoehn Architect will looking into these issues.
- The Library suggestions and all drawings were given to Hoehn; the preferred components and design will also be provided.

III. Approval of Agenda

Marilyn Lunbery made a motion to approve the February 3, 2015 agenda as presented. Tric Omerod seconded the motion and the February 3, 2015 agenda was approved unanimously.

IV. Approval of Minutes

Marilyn Lunbery made a motion to approve the January 6, 2015 minutes as presented. Denise Deese seconded the motion and the January 6, 2015 minutes were approved unanimously.

V. Public Comments

No public comments were made.

VI. Financial Report

Vouchers/January 2015 & Budget Performance

The Financial Reports were unavailable. Gen Palmer will upload the documents to the Dropbox and the Board should review. Any comments, questions or objections should be forwarded to Gen prior to the next meeting.

VII. Branch Librarian Report - Gen Palmer

A copy of the Branch Librarian Report for January was provided in the packets and reviewed. The increase in patrons was noted.

VIII. Old Business

Hoehn Proposal

Marilyn Lunbery made a motion to make the recommendation to the District Board to accept the Hoehn Proposal as presented. Denise Deese seconded the motion and the proposal being submitted to the District Board was approved unanimously.

IX. New Business

ISLA Foundation Policy

The ISLA Foundation Policy document was reviewed. Marilyn Lunbery made a motion to accept the proposed recommendations for the ISLA Foundation. Kate Foy seconded the motion and the ISLA Foundation recommendations were minutes were approved unanimously.

Election of Board Members

Marilyn Lunbery made a motion to approve Kate Foy – President; Marilyn Lunbery – Vice President and Tric Omerod – Secretary/Treasurer to the Board of the Idaho Springs Public Library Building Activity Committee. Tric Omerod seconded the motion and the slate of elected officers was approved unanimously.

Board Position Recruitment

Carla Reeves will be unable to join the Board until June. It was requested that the current Board members provide any recommendations for library minded people that may be interested. Anyone interested can contact Gen Palmer.

X. Adjournment

The meeting was adjourned at 7:25 pm

**The next Board meeting will be March 3, 2015 at 6:00 pm
at the Idaho Springs Public Library.**