

Idaho Springs Library Association Minutes
6:00 p.m., Wednesday June 6, 2017
@ Idaho Springs Public Library

I. Call to Order

The meeting was called to order by Kate Foy at 6:32 pm

Attending: Kate Foy
Linda Campbell
Tric Shaw
Bo Thompson
Jeromy Morgan
Gwynne Ellen Stephenson
Dean Clark

Guests: Gen Palmer – Staff
Donna Gee – Staff
Libby Caplan – Staff
Donna Gee – Staff
Bob Bowland – City of Idaho Springs Liaison

II. Approval of Agenda

Under Financial Report Signor was added. Jeromy Morgan made a motion to approve the amended June 6, 2017 agenda. Bo Thompson seconded the motion and the agenda was approved unanimously.

III. Approval of Minutes

Bo Thompson made a motion to approve the May 2, 2017 minutes as presented. Jeromy Morgan seconded the motion and the minutes were approved unanimously.

IV. Audience Business

No public was present.

V. Financial Reports

It was noted that the spending is not near the \$10,000 limit and working on reimbursement from the District Board. Credit Card options are being researched. The bank account can and will be used as grant matches.

Balance Sheet

Linda Campbell made a motion to approve the Balance Sheet as presented. Jeromy Morgan seconded the motion was approved unanimously.

Signor

Gwynne Ellen Stephenson made a motion to remove Genevieve Palmer and add Libby Caplan as signor to the Idaho Springs Library Association bank accounts. Tric Shaw seconded and the motion was approved unanimously.

Audit

Several requests for an audit have been received via an independent auditor; requests need to be submitted in a formal letter of request to the District Board. Dean Clark made a motion to support the audit. Gwynne Ellen Stephenson seconded and the motion was approved unanimously. The information will be submitted to the District Board. Libby will research vendors.

VI. Old Business

No old business was presented

VII. New Business

Restructure Overview

A District Director will be hired supported by Human Resources and a fundraising/marketing position. The request will be submitted to the District Board for approval.

District Appointment: Bo Thompson

Tric Shaw motioned to recommend Bo Thompson as the Idaho Springs Library Committee representative to the District Board. Dean Clark seconded and the motion was approved unanimously.

Minutes

Donna Gee resigned from taking Minutes for the Idaho Springs Library Committees. It was suggested that in the interest in saving money the minutes will be recorded and all motions will be published in writing. Kate Foy will publish the motions. There were no objections and all in favor.

No other new business was presented.

VIII. Adjournment

Kate Foy adjourned the meeting of the Idaho Springs Library Association at 6:57 p.m.

The next Board meeting will be Tuesday August 1, 2017 at 6:00 pm at the Idaho Springs Public Library