

**Georgetown Library Association
Board of Trustees
MINUTES
5:30pm, Monday, August 15, 2016
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by Lee Ann Cox at 5:30 pm

Attending: Lee Ann Cox
Elaine McWain
Jon Jennings
Paul Boat

Guests: Sue Lathrop – Staff
Libby Caplan – Staff
Donna Gee – Staff

II. Approval of Agenda

Lee Ann Cox motioned to approve the August 15, 2016, agenda as presented. No comments, questions or objections were made.

III. Approval of Minutes

No comments, questions or objections were made on the June 20, 2016, minutes. Elaine McWain made a motion to approve the minutes as presented. Jon Jennings seconded the motion and the minutes were unanimously approved.

IV. Branch Librarian Report – Libby Caplan

The Branch Librarian Report was reviewed and added to the Dropbox. Libby stated she had some questions for the Board regarding goals, policies, priorities, etc. They will be emailed. It was noted that free WiFi was nice. Libby will look into one line without a password.

V. Financial Report

The Financial Reports were reviewed as presented. No comments, questions or objections were made. Jon Jennings made a motion to approve the Financial Reports as presented. Paul Boat seconded the motion and the Financial Reports were approved unanimously.

VI. Old Business

Bylaws

Michelle McNeil and Bernie Hausherr were not present. Lee Ann Cox suggested a quick agenda for the September meeting to follow with a work session on the bylaws. The John Tomay Memorial Library Building Activity Committee will focus on their bylaws than on the Georgetown Library Association Board of Trustee bylaws.

Archives Library

Christine Bradley is moving forward with the Archives Library and looking at options for sharing information and costs.

Webpages

Sue Lathrop and Michelle McNeil are continuing work on the webpage.

No other old business was presented

VII. New Business

Approve Deirdre Baldwin to Serve on the Board

Dierdre Baldwin submitted a letter of interest to fill a vacancy on the Board. Once a vacancy becomes available, it will be posted to determine other's interest and applicants evaluated.

Meeting Date

It was discussed to look at moving the meetings before the District Library Board meeting, possibly the 1st Wednesday of the month at 6:00 pm. This was tabled to September's meeting for the board to discuss.

Other – Term Discussion

Sue Lathrop and Libby Caplan will be looking through minutes to determine Lee Ann Cox's and Elaine McWain's starting dates for their terms. Cox was a substitute on several occasions before joining the Board.

No other new business was presented.

VIII. Friend's Report – Paul Boat

- The Friends will be meeting next week
- Had the Kazoo Band for the 4th of July
- The turnout for the Friends annual meeting didn't have the attendance as expected; will be looking evaluating
- Working on increasing attendance for Mountain Jams
 - The Friends was involved on the steering party and supplied the ham for Libby's welcome potluck
 - The Library events are a big part of Georgetown

IX. Announcements

No announcements were made.

X. Adjournment

Lee Ann Cox adjourned the meeting of the Georgetown Library Association Board of Trustees at 6:30pm.

The next board meeting will be Monday, September 19, 2016 at 5:30pm @ JTML