

**Georgetown Library Association  
Board of Trustees  
MINUTES  
5:30pm, Monday, September 20, 2016  
@ John Tomay Memorial Library**

**I. Call to Order**

The meeting was called to order by LeeAnn Cox at 6:26 pm

**Attending:** LeeAnn Cox  
Elaine McWain  
Jon Jennings  
Paul Boat  
Sophie Egan  
Bernie Hausherr

**Guests:** Sue Lathrop – Staff  
Libby Caplan – Staff  
Donna Gee – Staff

**II. Approval of Agenda**

It was requested to add Roof/Boiler to Old Business. Sophie Egan made a motion to approve the amended agenda. Jon Jennings seconded and the amended agenda was approved unanimously.

**III. Approval of Minutes**

Elaine McWain made a motion to approve the August 15, 2016 minutes as presented. Jon Jennings seconded the motion and the minutes were unanimously approved.

**IV. Branch Librarian Report – Libby Caplan**

The Branch Librarian Report for Georgetown Library Association was reviewed with the John Tomay Memorial Library Building Activity Committee report.

**V. Financial Report**

The Financial Reports were reviewed as presented. Some clarification questions were answered. Sophie Egan made a motion to approve the Financial Reports as presented. Jon Jennings seconded the motion and the Financial Reports were approved unanimously.

**VI. Old Business**

***Roof***

Jon Jennings met with a roofer and is waiting for an estimate/bid with several options. The construction won't begin until early spring, 2017. A recommendation to the District Board will be made to advance the funding to 2017.

***Boiler***

Money is available in the budget for a new boiler. Waiting for bids and looking at different options; hoping to not have to build a boiler room.

***Other***

The next step a team will be looking at the space.

### ***Meeting Date***

The Georgetown Library Association date and location of the meetings will be determined by an email vote.

### ***Archives Library***

A meeting is scheduled for September 30. The State Library Archivist will digitalize Clear Creek County newspapers. The Georgetown Friends offered to purchase a microfiche. Furniture has been moved in and working on designing the interior.

### ***Webpages***

Sue Lathrop and Michelle McNeil are continuing work on the webpage.

No other old business was presented

## **VII. New Business**

### ***Officer Elections***

Bernie Hausherr made a motion to elect Michelle McNeil as President, Elaine McWain as Vice President, Jon Jennings as Secretary and Sophie Egan as Treasurer, effective January 2017. Paul Boat seconded and the slate of officers was approved unanimously.

### ***Board Insurance***

The current insurance policy will expire. Jon Jennings made a motion for Libby to purchase the most appropriate Board insurance. Bernie Hausherr seconded and the motion passed unanimously.

No other new business was presented.

## **VIII. Friend's Report – Paul Boat**

- Finished Mountain Jams (which was split with the Georgetown Promotions); working on increasing visitations next year
- The carnival went well
- The Georgetown Friends Board voted to purchase a microfiche machine
- The Georgetown Friends Board is research their program to be offered
- A concert will be held at the Heritage Center October 15 with Jerry Barlow
- The Georgetown Friends had a meeting with the Idaho Springs Friends

## **IX. Announcements**

The Board thanked the Georgetown Friends for their hardwork.

Sue Lathrop and the Board thanked Libby for the great work she has done.

No other announcements were made.

## **X. Adjournment**

LeeAnn Cox adjourned the meeting of the Georgetown Library Association Board of Trustees at 7:05pm.

The next meeting and location will be determined by an email vote