

**Georgetown Library Association
Board of Trustees
MINUTES
5:30pm, Monday, October 6, 2016
@ The Heritage Center**

I. Call to Order

The meeting was called to order by LeeAnn Cox at 5:32 pm

Attending: LeeAnn Cox
Elaine McWain
Jon Jennings
Paul Boat
Bernie Hausherr

Guests: Sue Lathrop – Staff
Libby Caplan – Staff
Donna Gee – Staff

II. Approval of Agenda

Elaine McWain made a motion to approve the agenda as presented. Jon Jennings seconded and the agenda was approved unanimously.

III. Approval of Minutes

Paul Boat made a motion to approve the September 20, 2016 minutes as presented. Jon Jennings seconded the motion and the minutes were unanimously approved.

IV. Branch Librarian Report – Libby Caplan

Libby stated Mountain Jams is complete for the season, which was put together by the Georgetown Friends of the Library and the Georgetown Promotion Commission. \$1,000 was received from the Knox family.

V. Financial Report

The Financial Reports were reviewed as presented. Some clarification questions were answered and it was noted the assets are listed in the audit not the financial reports and the fund balance report is unclassified fund and Sue will put together a detail for the report. Paul Boat made a motion to approve the Financial Reports as presented. Bernie Hausherr seconded the motion and the Financial Reports were approved unanimously.

VI. Old Business

Webpages

Sue stated the page has been created and waiting for Michelle McNeil to review. This discussion was tabled to the November meeting. It was requested to have the history of the building on the website.

Bylaws

Tabled until the completion of the John Tomay Memorial Library Building Activity Committee bylaws are complete.

No other old business was presented

VII. New Business

No other new business was presented.

VIII. Friend's Report – Paul Boat

- Finished Mountain Jams is complete and the final bill was received.
- A concert will be held at the Heritage Center October 15 with Jerry Barlow.
- The Georgetown Friends were able to cover the full expense of the children's program, book'fest and candy.
- Book sales are high.

IX. Announcements

No announcements were made.

X. Adjournment

LeeAnn Cox adjourned the meeting of the Georgetown Library Association Board of Trustees at 5:56 pm.

The next meeting will be November 3, 2015 at the Heritage Center (2nd floor) at 5:30 pm
There will be no meeting in December