

**Georgetown Library Association
Board of Trustees
MINUTES
5:30pm, Monday, November 3, 2016
@ The Heritage Center**

I. Call to Order

The meeting was called to order by Michelle McNeil at 6:29 pm

Attending: LeeAnn Cox
Elaine McWain
Jon Jennings
Paul Boat
Bernie Hausherr
Michelle McNeil
Sophie Egan

Guests: Sue Lathrop – Staff
Libby Caplan – Staff
Donna Gee – Staff

II. Approval of Agenda

LeeAnn Cox made a motion to approve the November 3, 2016 agenda as presented. Sophie Egan seconded and the agenda was approved unanimously.

III. Approval of Minutes

It was noted under Bylaws Activity should be Advisory. Paul Boat made a motion to approve the amended October 6, 2016 minutes. LeeAnn Cox seconded the motion and the amended minutes were unanimously approved.

IV. Branch Librarian Report – Libby Caplan

The Branch Librarian Report was shared in the John Tomay Memorial Library Building Advisory Committee meeting.

V. Financial Report

The Financial Reports were reviewed as presented. Sue Lathrop is waiting for a response on the difference between unclassified and undesignated funds. It was noted the Friend's revenue has not yet been recorded and Libby will research CD rates. LeeAnn Cox made a motion to approve the Financial Reports as presented. Sophie Egan seconded the motion and the Financial Reports were approved unanimously.

VI. Old Business

Webpages

Michelle McNeil will review the webpage during the week of November 7, 2016.

Bylaws

Tabled until the completion of the John Tomay Memorial Library Building Advisory Committee bylaws are complete.

Board Vacancy

This meeting will be LeeAnn Cox's last. A letter of interest has been received from Deirdre Baldwin. Vacancies will be reviewed at the next scheduled meeting.

No other old business was presented

VII. New Business

Freeport-McMoRan Foundation

Freeport-McMoRan Foundation has grant funding available. LeeAnn Cox made a motion to appoint Libby Caplan to submit a letter of interest for the boiler and the roof. Jon Jennings seconded and the appointment was approved unanimously. Paul Boat made a motion to designate any awarded funds as a 10% matching. LeeAnn Cox seconded and the designation was approved unanimously.

December Meeting

The committee agreed to meet in December and skip the January, 2017 meeting.

No other new business was presented.

VIII. Friend's Report – Paul Boat

- The Jerry Barlow concert was a success.
- Book'fest was well attended.
- The Friends will do book sales at the Christmas Mart.
- The next meeting is scheduled in the week of November 7, 2016 and there is no December meeting.

IX. Announcements

No announcements were made.

X. Adjournment

Michelle McNeil adjourned the meeting of the Georgetown Library Association Board of Trustees at 6:46 pm.

The next meeting will be December 1, 2016 at the Heritage Center (2nd floor) at 5:30 pm
There will be no meeting in January, 2017