

**Georgetown Library Association
Board of Trustees
MINUTES
5:30pm, Monday, December 1, 2016
@ The Heritage Center**

I. Call to Order

The meeting was called to order by Michelle McNeil at 7:05 pm

Attending: Michelle McNeil
Elaine McWain
Jon Jennings
Sophie Egan

Staff: Sue Lathrop
Libby Caplan

II. Approval of Agenda

Sophie Egan made a motion to approve the December 1, 2016 agenda as presented. Jon Jennings seconded and the agenda was approved unanimously.

III. Approval of Minutes

Jon Jennings made a motion to approve the November 3, 2016 minutes as presented. Sophie Egan seconded and the agenda was approved unanimously.

IV. Branch Librarian Report – Libby Caplan

The Branch Librarian Report was shared in the John Tomay Memorial Library Building Advisory Committee meeting.

V. Financial Report

Elaine McWain made a motion to approve the Financial Reports as presented. Jon Jennings seconded the motion and the Financial Reports were approved unanimously. We are considering and researching purchasing a CD from Centennial Bank and Trust, First State Bank of Colorado, or Bank of the West.

VI. Old Business

Building Renovation

Sue Lathrop with the assistance of Libby Caplan submitted a letter of intent to the Freeport-McMoRan Foundation to fund the roof and boilers, we were not invited to apply for the Grant.

Webpage

Libby Caplan requested adding a tab on the current Clear Creek Library website for the GLA information.

Bylaws

Tabled until the completion of the John Tomay Memorial Library Building Advisory Committee bylaws are complete.

Board Vacancy

Jon Jennings made a motion to approve Deirdre Baldwin for the vacant board position. Sophie Egan seconded. Approved unanimously.

No other old business was presented

VII. New Business

2015 Audit

Libby Caplan distributed the 2015 Audit and suggested the board submit comments or questions.

No other new business was presented.

VIII. Friend's Report – Libby Caplan

- Thanks to the Friends for funding so many fantastic library events in 2016
- Jan Shirlaw has resigned from the friends board, and she will be missed
- The Friends will do book sales at the Christmas Market
- The Soup Lunch is Thursday, February 16

IX. Announcements

No announcements were made.

X. Adjournment

Michelle McNeil adjourned the meeting of the Georgetown Library Association Board of Trustees at 7:13 PM.

The next meeting will be February 2, 2017 at the Heritage Center (2nd floor) at 5:30 pm
There will be no meeting in January, 2017