

**Georgetown Library Association
Board of Trustees
MINUTES
5:30pm, Monday, February 2, 2017
@ The Heritage Center**

I. Call to Order

The meeting was called to order by Elaine McWain at 6:23 pm.

Attending: Elaine McWain

Jon Jennings

Sophie Egan

Deirdre Baldwin

Guests: Sue Lathrop – Staff

Libby Caplan – Staff

Donna Gee – Staff

II. Approval of Agenda

There were no comments, changes or objections to the February 2, 2017, agenda. Elaine McWain approved the agenda as presented.

III. Approval of Minutes

There were no comments, changes or objections to the November 3, 2016, minutes. Elaine McWain approved the minutes as presented.

IV. Branch Librarian Report – Libby Caplan

The Branch Librarian Report was shared in the John Tomay Memorial Library Building Advisory Committee meeting.

V. Financial Report

The Financial Reports for December 2016 and January 2017 were reviewed as presented. It was noted that as of January 2017 the balance is \$132,756. Sophie Egan made a motion to approve the Financial Reports as presented. Deirdre Baldwin seconded the motion and the Financial Reports were approved unanimously.

VI. Old Business

Building Renovation

The current focus will be obtaining grants.

Bylaws

The bylaws are pending clarification on insurance prior to proceeding. Libby will look at historic documents and work on a committee with Pauline Wolfe, Tom Elliott, Sophie Egan and possible Michelle McNeil and Bernie Hausherr.

Additional Items

No other old business was presented

VII. New Business

Additional Items

No other new business was presented.

VIII. Friend's Report

The Friends Report was reviewed in the John Tomay Memorial Library Building Advisory Committee meeting. Libby will get a card and certificate for Paul Boat.

The Friends Soup will be February 16.

IX. Announcements

No announcements were made.

X. Adjournment

Elain McWain adjourned the meeting of the Georgetown Library Association Board of Trustees at 6:41 pm.

The next meeting will be March 2, 2017 at the Heritage Center (2nd floor) at 5:30 pm