

**Georgetown Library Association
Board of Trustees
MINUTES
5:30pm, Thursday, March 2, 2017
@ The Heritage Center**

I. Call to Order

The meeting was called to order by Michelle McNeil at 6:17 p.m.

Attending: Michelle McNeil

Elaine McWain

Jon Jennings

Sophie Egan

Deirdre Baldwin

Paul Boat

Guests: Sue Lathrop – Staff

Libby Caplan – Staff

Donna Gee – Staff

II. Approval of Agenda

Paul Boat made a motion to approve the March 2, 2017 agenda as presented. Deirdre Baldwin seconded and the agenda was approved unanimously.

III. Approval of Minutes

It was requested to correct “Elaine” under call to order; change Wolfe to Marshall under bylaws; and the minutes date to December 3. Sophie Egan made a motion to approve the amended February 2, 2017 agenda. Elaine McWain seconded and the amended agenda was approved unanimously.

IV. Branch Librarian Report – Libby Caplan

Libby is working on insurance renewal.

V. Financial Report

The Financial Reports for February 2017 were reviewed as presented. Clarification questions were answered. Paul Boat made a motion to approve the Financial Reports as presented. Sophie Egan seconded and the Financial Reports were approved unanimously.

VI. Old Business

Building Renovation

Libby and Sue are working together researching grant options.

Bylaws

A committee was formed in the February meeting. A most recent copy of the bylaws was distributed and available in the Dropbox.

Additional Items

No other old business was presented

VII. New Business

Additional Items

No other new business was presented.

VIII. Friend's Report

- The annual meeting will be held in June.
- A recap of the Friend's Soup was provided.
- The Friends are working on updating their membership list.

IX. Announcements

No announcements were made.

X. Adjournment

Michelle McNeil adjourned the meeting of the Georgetown Library Association Board of Trustees at 6:33 p.m.

The next meeting will be April 6, 2017 at the Heritage Center (2nd floor) at 5:30 p.m.