

**John Tomay Memorial Library
Board of Trustees
MINUTES
5:30 p.m., Monday, March 17, 2014
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by Lee Ann Cox at 5:50 pm.

Attending: Bob Loeffler
Tom Bennhoff
Elaine McWain
Bernie Hausherr
Lee Ann Cox
Ernie Dunn

Guests: John Ewers – Staff
Sue Lathrop – Staff

Minutes of the meeting were taken by Bob Loeffler in the absence of Donna Gee

II. Approval of Agenda

No comments, questions or objections were made on the March, 2014 agenda. Approval of the agenda was moved, seconded and unanimously approved.

III. Approval of Minutes

No comments, questions or objections were made regarding the January 20, 2014 minutes. Approval of the minutes of the meeting of January 20, 2014, was moved, seconded and unanimously approved.

IV. Branch Librarian Report – John Ewers

There were no items to report

V. District Library Report – LeeAnn Cox

A discussion about the seniors' program was included in the GLA meeting.

VI. Financial Report

No comments, questions or objections were made. Approval of the Financial Report was moved, seconded and unanimously approved.

**VII. Old Business
Strategic Plan**

A discussion about the Library's Strategic Plan was held during the GLA meeting; see those minutes.

Old Business Continued

Historic Structure Assessment

John Ewers distributed with the agenda for this meeting a draft of the Historic Structure Assessment. He has some comments and the assessment manager Phyllis Adams has made comments. Bernie Hausherr has some comments. All trustees are urged to give their comments to John Ewers who will give them to Phyllis Adams to give to the contractor, CTMS (Craig Abrahamson). There was a general discussion of the process we should follow in using the report. After discussing ideas about reaching out to the community, it was decided that this Board will meet in a work session to review the final report when it is presented to us, for the purpose of discussing what, if any, improvements project we would like to pursue. We do not want to reach out to others until we have had an opportunity to digest the final report and consider the direction or potential directions we would like to explore. We also would determine the next steps to be taken.

In the course of discussing the Historic Structure Assessment the subject of the inadequacy of parking was raised. A few Board members have observed library employees parking in front of the library. The Board was unanimous that it is inappropriate for library employees to be taking up street parking on 6th Street because the Library is trying to serve its patrons. The Board acknowledged there is no assurance someone else parking in place of an employee will be a library patron, but there is a shortage of commercial street parking in Georgetown and making it available as much as possible for visitors benefits the library and the community by their visit. John Ewers was asked to instruct his employees that, if they need to drop off or pick up things that reasonably require nearby parking, it is acceptable to park on the street in front of the library long enough to accomplish that, but otherwise they should park on side streets out of the commercial district or in the parking lots behind business buildings.

VIII. New Business

Secretary Election

John Ewers reported that there was no record of having elected a secretary. Elaine McWain was the last secretary. Elaine McWain was willing to serve another term. She was nominated and unanimously elected for a 2 year term beginning this date.

IV. Announcements

No announcements were presented

X. Adjournment

The meeting of the John Tomay Memorial Library Board of Trustees was adjourned.

The next Board meeting will be Monday, April 21st at 5:30 @ JTML