

**John Tomay Memorial Library
Board of Trustees
MINUTES
5:30 p.m., Monday, June 16, 2014
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by Elaine McWain at 5:50 pm.

Attending: Elaine McWain
Bernie Hausherr
Sophie Egan
Michelle McNeil

Guests: John Ewers – Staff
Donna Gee – Staff

II. Approval of Agenda

No comments, questions or objections were made on the June, 2014 agenda. Approval of the agenda was moved by Elaine McWain and unanimously approved.

III. Approval of Minutes

It was noted that in section IV of the May minutes, last paragraph after done, it should be a period not a comma. No other comments, questions or objections were made regarding the May 19, 2014 minutes. Approval of the minutes was moved by Elaine McWain and unanimously approved.

IV. Branch Librarian Report

Nothing new to report

V. District Library Report

No members of the board were present to report

VI. Financial Report

No comments, questions or objections were made. Michelle McNeil made a motion to approve the Financial Reports as presented. Sophie Egan seconded the motion and the reports were approved unanimously.

VII. Old Business

Historic Structure Assessment

There is currently no change in status.

Strategic Plan Discussion

There is currently no change in status.

VIII. New Business

One New Board Member

John reported that there was a letter of interest submitted by Jon Jennings and reviewed the letter with the board at the GLA meeting. It was noted that Alison Barker as well as Marion Thomas may be interested as well. John noted that all letters of interest are due to the board by the August meeting.

Elevator

John reported that there were issues with the previous bids on the maintenance contract for the elevator. John received bids from Morning Star and HES and signed the contract with HES in the amount of \$250 a year, for one service visit, which is all that is needed. The relay switch and car light were fixed and Northwest Colorado Council of Governments (the inspectors of elevators) came out and inspected and passed the elevator. The fee will be \$300 and we are awaiting receipt of the certificate.

IV. Announcements

No announcements were made

X. Adjournment

The meeting was adjourned at 6:00 p.m.

The next Board meeting will be Monday, August 18, 2014 at 5:30 @ JTML