

**John Tomay Memorial Library
Building Activity Committee
MINUTES
5:30 p.m., Monday, October 19, 2015
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by LeeAnn Cox at 5:31 p.m.

Attending: LeeAnn Cox
Bernie Hausherr
Robert Loeffler
Elaine McWain
Sophie Egan
Jon Jennings
Michelle McNeil

Guests: Sue Lathrop - Staff
Donna Gee – Staff

II. Approval of Agenda

It was requested to add under Old Business: Strategic Plan. No other comments, questions or objections were made on the October 19, 2015 agenda. Michelle McNeil made a motion to approve the amended agenda. Robert Loeffler seconded and the amended agenda was approved unanimously.

III. Approval of Minutes

No comments, questions or objections were made on the September 21, 2015 minutes. Elaine McWain made a motion to approve the minutes as presented. John Jennings seconded the motion and the minutes were unanimously approved.

IV. Branch Librarian Report – Sue Lathrop

Sue Lathrop reviewed the Idaho Springs Librarian Report as presented in the packets. It was noted that the clock's light went out and the events scheduled at the Archives Office may need a change in location, dependent on the elevator inspection.

V. District Library Report – LeeAnn Cox

- A large group attended the District meeting on October 13, 2015, to support John Ewers.
- It was agreed by the board to move the Strategic Plan discussion to a November meeting
- Jack Salewski presented the audit to the Board; the report is located on the Library website.

VI. Financial Report

It was noted that the operating supplies budget is higher due to the purchase of a DVD protection system. No other comments, questions or objections were made. Michelle McNeil made a motion to approve the Financial Reports as presented. Sophie Egan seconded the motion and the reports were approved unanimously.

VIII. New Business

Weeding and Other Processes

Earl Ballard asked how books are weeded (removed from the library). Sue explained the process. The Branch Librarian makes the final decision if the book is weeded. Norm Frank provided a list of District Librarian salaries to LeeAnn Cox and she will pass the information to the District Board. It was confirmed that minutes, bylaws etc. are now listed on the Library website. The roles of the GLA and BAC were described. Concerns were expressed that JTML not be a satellite branch of the ISPL. The board assured him that is not the case. Robert Loeffler indicated that the people who attended the District meeting on October 13 were given respect and consideration. Lee Ann Cox indicated that there are two members of the John Tomay Memorial Library on the District Board and can take the interests of the community in Georgetown back to the District Board. The biggest concern is a lack of response from the District Board. Lee Ann and Bob said the District Board is hearing them and is responding. Michelle McNeil thanked the audience and appreciates their participation.

Staff Proposal re: Shelving in Fiction Room

The staff has proposed to come in on a Sunday and raise the shelf in the Fiction Room. It will cost approximately \$50. Michelle McNeil made a motion to approve the staff's proposal to fix the shelf in the Fiction Room and approve up to \$100 for materials. Bernie Hausherr seconded the motion and the request was approved unanimously.

No other new business was presented.

VII. Old Business

Building Renovation - Meeting with Heritage Center, Community Center and Library

Dates have been provided to the committee and we are currently awaiting a response.

Strategic Plan

Elaine McWain presented and reviewed suggested information to be added to the Strategic Plan and stated that she feels the addition is necessary. Lee Ann Cox indicated that the comments include allegations and asked for the allegations in writing from the people making them so the District can investigate. Elaine requested that the Strategic Plan address specifically the loss of community trust and their concerns and ideas and the Library's commitment to the community. Michelle McNeil indicated that the addition could be tied to Goals #5, Connecting Patron (with employees). It was also suggested to look at a technology policy. LeeAnn asked Elaine to rewrite the request specific to the goal and Michelle offered to work with Elaine. Once received, Lee Ann and Robert will take the request to the District Board.

No other old business was presented.

IX. Announcements

- Halloween Play is October 23
- Adult Craft Group is November 5
- Jurassic World is November 6 at the Heritage Center
- Halloween Book!kfest is at the Heritage Center this year

X. Adjournment

Michelle McNeil made a motion to adjourn the meeting at 6:32 p.m. Robert Loeffler seconded the motion and the adjournment was approved unanimously.

The next Board meeting will be Monday, November 16, 2015 at 5:30 @ JTML