

**John Tomay Memorial Library
Board of Trustees
MINUTES
5:30 p.m., Monday, January 19, 2015
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by LeeAnn Cox at 6:12 pm.

Attending: LeeAnn Cox
Jon Jennings
Bob Loeffler
Michelle McNeil
Elaine McWain
Bernie Hausherr

Guests: Sue Lathrop - Staff
John Ewers – Staff
Donna Gee – Staff

II. Approval of Agenda

It was noted to change the next meeting date to February 23, 2015. No additional comments, questions or objections were made on the January 19th agenda. LeeAnn Cox approved the amended agenda.

III. Approval of Minutes

No comments, questions or objections were made regarding the October 20, 2014 minutes. Jon Jennings made a motion to approve the minutes as presented. LeeAnn Cox seconded the motion and the minutes were approved unanimously.

IV. Branch Librarian Report

- The boiler had another issue; the pump was replaced. A new boiler will be added during the renovation.
- The flag was replaced.
- The landing of the stairs into the Friend's book sale entrance was had rotted and was replaced.
- The sky light was leaking again and has been resealed.
- Another fire alarm was tripping thought to be due to cold weather. The batteries were replaced.

V. District Library Report – Bob Loeffler

Bob Loeffler indicated that the District had provided statistics on each Library's use over the last several years and the usage has increased by almost double. These figures can be used to obtain grants for the renovation.

VI. Financial Report

No comments, questions or objections were made. Michelle McNeil made a motion to approve the Financial Reports as presented. Elaine McWain seconded the motion and the reports were approved unanimously.

VII. Old Business

Historic Structure Assessment

A copy of the final report for the Historic Assessment Grant was provided in the Board notebook. A major expense will be the drainage. Additional parking was proposed, which the Library can possibly work with the town to utilize parking next door. Delphina Clark is making a list of possible grants and will be invited to a meeting to review the list; a green program may open up for additional grants and a free consultation. It was noted that Hahnes is an engineer (structural) company and Mary Gulash is a designer (layout) that were utilized by the Idaho Springs Library during renovation. LeeAnn Cox requested that the Historical Structure Assessment be reviewed by each board member and everyone should prepare a priority/wish/needs list in conjunction with the Library Wish List, provided in the board notebook and the scope of work listed in the Mary Gulash agreement, provided in the board notebook. John should work with staff to create and provide a prioritized wish list. It was suggested to have renovation work sessions, separate from the regular meetings and to schedule meetings for input with staff, community, etc.

Old Business - Continued

Strategic Plan Discussion

No discussion was held.

Building Renovation

No specific building renovation updates were discussed. See notes in the Historic Structure Assessment section above.

VIII. New Business

No new business was presented.

IV. Announcements

The District is hosting an all staff meeting on February 16th in Idaho Springs.

X. Adjournment

The meeting was adjourned at 7:06 p.m.

The next Board meeting will be Monday, February 23, 2015 at 5:30 @ JTML