

**John Tomay Memorial Library
Board of Trustees
MINUTES
5:30 p.m., Monday, February 23, 2015
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by LeeAnn Cox at 5:35 p.m.

Attending: LeeAnn Cox

Jon Jennings

Bob Loeffler

Elaine McWain

Bernie Hausherr

Guests: Sue Lathrop - Staff

John Ewers – Staff

Donna Gee – Staff

Delphina Clark - Staff

II. Approval of Agenda

No comments, questions or objections were made on the February 23, 2015 agenda.

LeeAnn Cox approved the agenda as presented.

III. Approval of Minutes

No comments, questions or objections were made regarding the January 19, 2015 minutes.

Jon Jennings made a motion to approve the minutes as presented. Bob Loeffler seconded the motion and the minutes were approved unanimously.

Report from Delphina

Delphina is working on identifying grants for the renovation and plans are needed. She discussed options and reviewed pro/cons as follows:

- Add a second floor
- Build out to courtyard
- Use the community center
- Repurpose space near staff restroom and Friend's area
- Just do a renovations and repairs
- Move

It was discussed that a “needs assessment” is needed to determine what space is needed, when and for what. It was noted that the school house at the archival building will be available twice monthly. Sue Lathrop will contact Mary Goulash to determine if she can do a “needs assessment” and Delphina will work with the staff on a wish list and to determine when and what space needs are; it was noted that the list should be in line with the goals.

IV. Branch Librarian Report – John Ewers

- There has been more sky light leakage and can't be fixed until the snow melts. The drip edge off the roof is not working and water is leaking into the walls and door frame. It will need to be repaired as well as all the doors.

V. District Library Report – Bob Loeffler

It was noted that a District Library meeting was not held in February.

VI. Financial Report

No comments, questions or objections were made. Bob Loffler made a motion to approve the Financial Reports as presented. Jon Jennings seconded the motion and the reports were approved unanimously.

VII. Old Business

Strategic Plan Discussion

It was noted that the Strategic Plan should be reviewed as it will be expiring.

Building Renovation

Historic Structure Assessment – The Historic Structure Assessment lists lots of critical issues and those items should be addressed first. A survey box will be placed in the library for patron’s feedback as well as announced on KGOAT, listed on the website and thru the ads in the local paper.

Mary Goulash Contract – Sue Lathrop will contact Mary Goulash to determine if she could do a “needs assessment”.

VIII. New Business

No new business was presented.

IV. Announcements

No announcements were made.

X. Adjournment

The meeting was adjourned to the Georgetown Library Association Board of Trustees meeting at 6:32 p.m.

The next Board meeting will be Monday, March 16, 2015 at 5:30 @ JTML