

**John Tomay Memorial Library  
Building Activity Committee  
MINUTES  
5:30 p.m., Monday, November 16, 2015  
@ John Tomay Memorial Library**

**I. Call to Order**

The meeting was called to order by Elaine McWain at 5:35 p.m.

**Attending:** LeeAnn Cox

Bernie Hausherr

Robert Loeffler

Elaine McWain

Jon Jennings

**Guests:** Sue Lathrop - Staff

Donna Gee – Staff

**II. Approval of Agenda**

No comments, questions or objections were made on the November 16, 2015, agenda. The agenda was approved as presented.

**III. Approval of Minutes**

No comments, questions or objections were made on the October 19, 2015, minutes. The minutes were approved as presented.

**IV. Branch Librarian Report – Sue Lathrop**

- Henderson Mine announced closing plans for five year's from now.
- A Branch Librarian will be hired for the Georgetown Library. A team will be created including a member of this committee and the public. The interview process will start soon.
- The shelves in the fiction room are in place.
- The Halloween Boo!fest was held in Georgetown.
- The District Board approved the Strategic Plan to be submitted for public input and it is available on the website. Comments should be emailed or mailed to Library, or presented in person.
- A public hearing for the strategic plan will be held in Georgetown on January 12, 2015.
- The elevator was repaired.
- An electrician is working on the clock to fix the light.
- Jeff will be Santa during the Christmas Market this year.
- The next Friend's meeting is scheduled for November 18, 2015.
- The Soup luncheon is scheduled for February 11, 2016.

**V. District Library Report – Robert Loeffler**

- A discussion was held regarding the Strategic Plan and the board agreed to submit the plan out for public comment.
- The board discussed the 2016 budget and a public hearing will be held on Dec. 1, 2015.
- Discussed public comment presented at the District Meeting.
- Discussed the John Tomay Memorial Library's renovation and possibly going ahead with the replacement of the roof.

**VI. Financial Report**

The October budget performance and vouchers were reviewed by the Committee. No comments, questions or objections were made. Bernie Hausherr made a motion to approve the October vouchers as presented. Robert Loeffler seconded the motion and the reports were approved unanimously.

## **VIII. New Business**

### ***Pauline Marshall Committee***

Pauline Marshall requested a list of committee members and their terms for both the Georgetown Library and the District boards. She requested that when replacing Robert Loeffler on the Board, consider having public involvement. She requested that library employee salaries posted on LRS be posted to the website. Deidre Baldwin stated that the bylaws indicate the board has input for hiring the Branch Librarian and requested to move the hiring earlier in the year and to create a committee for hiring to enhance public involvement.

### ***New Member***

Robert Loeffler's term will end after the December meeting. A letter was received from the Friends of the Library requesting that one of their Board members be added back to the Board. Even though this will be considered, advertising will be done for the vacancy through December with a decision being made after the holidays. The Board will make a recommendation to the District Board and the final decision will be made by the District Board.

No other new business was presented.

## **VII. Old Business**

### ***Building Renovation - Meeting with Heritage Center, Community Center and Library***

The District Board discussed the John Tomay Memorial Library's renovation project and possibly going ahead with the replacement of the roof. If there are not significant grant monies available, with the closing of the mine, it may not be possible to proceed with the renovation. There is \$100,000 in the District budget and \$1 million in reserves. The next step is to reevaluate the priorities based on the Historic Structure Assessment. There is still no response to secure a meeting date. Jon Jennings will continue to follow through with getting a response. It was suggested that a Building Renovation Committee be created to include a member from this Board, staff and a community member to look at the critical elements of the roof issues and create a plan for phased work for a renovation. Jon Jennings volunteered for the Committee, as a member of this Board. Phased work will make it easier to obtain grant funding based on experience from the Idaho Springs Library renovation.

Bernie Hausherr motioned to create a Renovation Committee, electing Jon Jennings from this Board. Robert Loeffler seconded the motion and the creation of a Renovation Committee and the election of Jon Jennings to the Committee passed unanimously.

No other old business was presented.

## **IX. Announcements**

- Christmas tree lighting is November 28, 2015
- Adult Craft Group is December 3, 2015
- Inside Out movie night is December 4, 2015

Bernie Hausherr made a motion to change the January meeting to January 25, 2016. Jon Jennings seconded the motion and the date change was passed unanimously.

**X. Adjournment**

Lee Ann Cox adjourned the meeting of the John Tomay Memorial Library Building Activity Committee at 6:35 p.m. No comments, questions or objections were made and the adjournment was approved unanimously.

**The next Board meeting will be Monday, January 25, 2016 at 5:30 @ JTML**