

**John Tomay Memorial Library
Board of Trustees
MINUTES
5:30 p.m., Monday, May 18, 2015
@ John Tomay Memorial Library**

I. Call to Order

The meeting was called to order by LeeAnn Cox at 5:39 p.m.

Attending: LeeAnn Cox
Bernie Hausherr
Bob Loeffler
Elaine McWain
Sophie Egan

Guests: Sue Lathrop - Staff
John Ewers – Staff
Donna Gee – Staff

II. Approval of Agenda

No comments, questions or objections were made on the May 18, 2015 agenda. LeeAnn Cox approved the agenda as presented.

III. Approval of Minutes

No comments, questions or objections were made on the April 20, 2015 minutes. Sophie Egan made a motion to approve the minutes as presented. Bob Loeffler seconded the motion and the minutes were approved unanimously.

IV. Branch Librarian Report – John Ewers

- The elevator annual inspection was due; the five year weight test is due as well, John asked the elevator inspector about adding service to the second floor
- The light in the clock is not working, the photo cell was replaced

V. District Library Report – LeeAnn Cox

- The Employee Benefit allocations are being looked at
- The Strategic Plan was reviewed; LeeAnn requested that the plan be emailed to all Board members and requested feedback prior to the June meeting
- The ISPL Board agreed on a plan for the landscaping
- The Archival building lease and a policy was approved

VI. Financial Report

No comments, questions or objections were made. Sophie Egan made a motion to approve the Financial Reports as presented. Bob Loeffler seconded the motion and the reports were approved unanimously.

VII. Old Business

Strategic Plan Discussion

It was requested that the Board review the plan, which will be emailed and prepare for a discussion in the June meeting.

Water Leakage

The kids wing continues to develop new leaks; which will be continue to be repaired until the roof is replaced.

Old Business - Continued

Building Renovation

Space Report

A copy of the space report from Mary Goulash was provided and reviewed. It was noted that the space in the report is not final.

Mary Goulash Contract

The contract with Mary Goulash was approved

Meeting with Heritage Center, Community Center and Library

A meeting with a representative from the 3 organizations will be scheduled after June 15, 2015. What is the cost between adding a new roof vs. a 2nd floor addition? Sue Lathrop, John Ewers, Bob Loeffler or John Jennings and a facilitator will attend the meeting. There were no objections.

VIII. New Business

No new business was presented.

IV. Announcements

The Library will closed for Memorial Day on Monday, May 25, 2015

X. Adjournment

The meeting was at 6:20 p.m.

**The next Board meeting will be Monday, June 15, 2015 at 5:30 @ JTML
No Board meeting will be held in July**